



VOLUNTEER PROCEDURES

Treeside Charter School's faculty, staff, and administration values and encourages active volunteerism within our school home. We have implemented the following procedure in order to maximize the effectiveness of volunteer hours for both teachers and volunteers.

CLASSROOM VOLUNTEERS

1. Volunteers who spend significant alone time with students (tutoring, etc) are required to be fingerprinted and obtain a background check.
2. Classroom volunteers must make arrangements/schedule with the teacher before showing up to volunteer.
3. Volunteering must be task oriented. I.e working with students, assisting the teacher, etc, This is not a time to "observe" the class/teacher/students.
4. Volunteers must work with all students, not just their own child.
5. Sometimes teachers simply have no need for volunteers. This is in no way meant to be a negative towards parents/community members. Teacher needs ebb and flow just as student needs. Teachers do their very best to create a multitude of volunteer opportunities.
6. Please consider volunteering in art, music, movement, and yoga classes
7. Always sign in at the front desk and get a badge.

CLASS VISITS

1. We discourage class visits or "hanging out" in classrooms. This can be extremely distracting to students and teachers.
2. If you would like to visit a classroom for a particular reason, please discuss this with administration.

HOME VOLUNTEERS

1. We encourage those who want to help from home to contact their teacher personally to arrange off site volunteer opportunities. I.e cutting lamination, making phone calls, etc

SCHOOL VOLUNTEERISM

1. If you are volunteering for a task/reason outside of a particular classroom, please arrange it with administration or the front office.
2. Always sign in at the front desk and obtain a badge.